

Faculty Identification Section:

Please complete or verify information requested in this section, including your nine digit PeopleSoft ID.

Faculty Phased Retirement Program Plan:

Determine how many academic years you will request to work following June 30, 2012, and the percentage of full time status you will work each year. Allowable percentages of service are 100%, 75%, 50% and 25%. The percentage of service must stay the same or decrease year by year, and may not increase. Fill in the percentage of full time status you are requesting for each of the next five academic years. Fill in 0% for any years after you are fully retired. For example, a person who wishes to teach and research full time for the next two academic years, work half time the third year and then fully retire would enter the values 100%, 100%, 50%, 0%, 0% into the five blocks. Faculty who are requesting full retirement as of June 30, 2012 should put 0% into each block in this section.

Phased Retirement Program – Requested Duties by Year:

In this section indicate separately the work or responsibilities you would request to perform during each year of continued service after June 30, 2012. You may be as concise and general, or as detailed and complete as you wish. If you are requesting full retirement as of June 30, 2012, please just state this in this section of the Application.

Your request for specific duties will be one of the items you will discuss with your Dean and department chair as part of the process of negotiating a mutually acceptable agreement stipulating the number of years, and percentage of full time status that you will agree to provide as a PRP participant. The years and percentage of full time status for each of these years will become part of the contractual agreement between each faculty PRP participant and the University. Requested duties are advisory and will inform the faculty member's academic and, if applicable, clinical assignment, but do not represent a contractual commitment. For example, a faculty member might request to teach two specific courses in AY 2014-15, but there is no way of knowing with certainty whether these courses will actually be offered during that year or even if those courses will remain in the curriculum. Each department will use the faculty member's requested duties as a guide, but will assign reasonable, appropriate academic duties to the faculty member consistent with the agreed time base and the needs of the academic department (or other relevant unit) at that time.

As you describe your requested duties by year, you might consider your interest in continuing your current duties or propose other duties in the following general areas: Instruction, Instructional and Student Support, Research and Creative Activity, Administrative and Service Responsibilities, and Clinical Duties. Please see two samples of completed Applications which have been provided in Appendix D: one more general and concise, the other more detailed and specific.

For those who wish to be more specific, the following lists might prompt your thinking:

- **Instruction:**
Teaching including possible specification of courses or specializations by specific course, level, modality; thesis and dissertation supervision; laboratory or field instruction; supervision of independent study or special projects.
- **Instructional and Student Support:**
Student advising; mentoring; supervision; club or student organization related activities.
- **Research and Creative Activity:**
Existing or proposed funded research; internally funded or unfunded research; preparation of peer reviewed journal articles or books; preparation of monographs or working papers; primary or secondary research; laboratory or field research; and creative, literary or artistic activities. For existing research, please specify transition plans if appropriate.
- **Administrative and Service Responsibilities:**
Service as a Dean, department chair or in another administrative position; Faculty Senate leadership and activities; campus committees and leadership positions ; service to professional and discipline-based organizations; service to community/state/national/international organizations , boards, commissions and task forces.
- **Clinical Duties (if appropriate):**
For faculty with clinical duties, the type and volume of clinical duties including specialization(s); supervision of students and residents; direct patient care; hospital and office visits; supervisory activities.